



Wednesday February 10, 2016

Finance Workshop

BESC Boardroom

4:00-5:30

- 4:00-4:05 Welcome and introductions of New Finance Staff - *David Wynde*, Deputy CFO, Budget Director
- 4:05-4:20 Billing a 3rd party substitute - *Jill Bellone*
- 4:20-4:25 Navigating to PeopleSoft in the New PPS Website
-*Jeanne Morgan*
- 4:25-4:35 Time Reporting Issues - *Ondra Matthews*
- 4:35-4:45 Contracting Procedures Review - *Emily Courtnage & Erica Kreger*
- 4:45-5:05 PCards, PayPal and Purchasing & AP Guidance
- *Harriet Deary & Shawn Martinez*
- 5:05-5:25 Year End Planning
New Tax Exempt Letter
Fundraising with 3rd Party Websites
-*Cheryl Anselone*
- 5:25-5:30 Webstore & Online Payment Project Update
- *Joanne Ossanna*

